

Management Committee Report – Dot Point Format – 9th Mar 2024 General Meeting No 86

Management Committee Meetings - 15 Dec, 19 Jan, 16 Feb (Status distrib'd), 1 Mar (RD via phone).

MC Agenda Items:

1. Facebook Page: Decision was made to close the Facebook Page.- Finalised.
2. Annual Meeting Date Planning: Moved Feb 24 GM to 9 Mar 24;
Recognized Council Election date of 16 Mar 24
Exec chose to wait for new Mayor and Council to be elected before invitations to attend next GM.
3. Planning of Annual Insurance Update, Quotations & Alternative Support for Annual Fees;
 - a. Seek support from Council to have access to existing Local /State policies which may include Insurance for Not For Profit Organizations. – Found NO TRACTION from NC.
 - b. New quotations via the CCA's existing Broker were decided to be used and paid Insurance promptly via Rob Dessaix credit Card and reimbursement followed.
4. Printing Access Options for the CCA.
 - a. Decision to choose; Purchase a printer with the donation from F.O.K. or Support Vice President's costs or Support LCSC's costs and use its existing Printer.; postponed.
5. Annual Return to Office of Fair Trading.
 - a. Lodged via Australia Post 1st Sep 2023, Delivered to OFT post office box 5th Sep, 4.19am
 - b. Phone call enquiry to OFT indicated receipt, but response could take 8 to 10 weeks.
 - c. That expired on 13th November. The Secretary forwarded an email to OFT to seek status of our request status of processing Return delays and then we can pay the fee, via BPay Reference No.
- 6 & 7. Administration: Support, Catchup & Maintenance of Systems, Filing Protocols.
 - a. Email monitoring shared between Secretary, Minute Secretary and other agree MC members. Actioned. Under Trial. Secretary to list the work share and feed back.
 - b. Filing; Electronic and Hard Copy protocols chosen by MC by Mid Dec 2023.
 - c. Naming Convention workshop for standard process; Ditto by Mid Dec 2023.
 - d. Oops! – But the President has just been hauled over the coals for getting it WRONG!!
8. Membership Update Records, Membership Reminder Mailout. RE/TG/PV – Actioned.
9. Bon Voyage to Di and Rod Elsworth – A gift and Card expressing appreciation - Actioned.
10. Website Document Archive.
 - a. PV saves them to a folder on the website.
 - b. This folder needs to be included in archives and protocols included in items 6 & 7; TBC

11. August Minutes Review is a work in progress; Final Tuning currently with JO, TG and KE
12. Other Matters;
 - a. CCA Debit Card; Decided to continue using the Reimbursement process previously adopted.
 - b. Signage for CCA; getting close; PV input now with JO and RD. Work in progress.
 - c. Sue Anderson from Care Finder Program presentation coordination; TG
 - d. Sth East Qld Regional Plan; Refer JO status.
 - f. Noosa River Catchment Management Plan. Refer JO.
 - g. Disaster Management Plan status and update on Structural changes to be advised by Warren Kuskopf.
13. Key Matters;
 - A. Boreen Point Foreshore, Repair and On going Planning;
 - i) Initial Sand Replacement acted on 21/22 Nov as per last GM 85 -JO
 - ii) Council agreed to undertake a planning study and develop a long term plan with close consultation with the CCA with the Working Group. - JO
 - ii) Final touches per NC feedback to JO; John to summarize at meeting.
 - B. Planning at Camp Grounds; CCA wrote to NC's CEO on Jan 10th with concerns. JO pursued the nil response on 5th Feb and received an "average" response. We intend to follow this matter; the quality and completeness of the response, together with the errors and silence on some matters raised. – JO
 - C. Planning for the AGM on 11th May or 10 Aug??!!